



# ANNUAL REPORT 2022/23



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**EPIS acknowledges the traditional custodians of this land, and we pay our respects to the elders, past, present and future for they hold the memories, the culture and dreams of the Aboriginal and Torres Strait Islander people.**

**We recognise and respect their cultural, heritage beliefs and continual relationship with the land, and we recognise the importance of the young people who are the future leaders.**



# OUR PURPOSE, MISSION, VISION, AND VALUES



## PURPOSE

**Why does EPIS exist?**

We enable people to live their best independent life.



## MISSION

**How does EPIS achieve its purpose?**

Through collaboration, we deliver quality and culturally appropriate support based on needs, preferences and choices.



## VISION

**What does EPIS aspire to?**

To be nationally recognised as a leader in the provision of our aged care and disability services in rural remote communities.



EMPATHY



INTEGRITY

OUR  
VALUES



RESPECT



COLLABORATION



INCLUSION



Port Hedland

De Grey

Pardoo

South Hedland

Strelley

Mundabullangana

Wallareenya

Indee

**Marble Bar**

**19 Francis St  
PO Box 102  
Marble Bar 6760  
(08) 9176 1060**

Marble Bar

Chichester

Nullagine

**Tom Price**

**32 Wattle St  
PO Box 472  
Tom Price 6751  
(08) 1892 260**

Karrijini

Juna Downs

**Newman**

**702, Les Tutt Drive  
PO Box 624  
Newman 6753  
Ph: (08) 9175 5179/1666**

Tom Price

Newman

Paraburdoo

Angelo River

# ABOUT US

**Since East Pilbara Independence Support (EPIS) Inc. opened in 2000, it has provided care and support services to the most vulnerable and frail members of Newman and neighbouring communities.**

Today EPIS delivers entry level aged care and disability services to people of all ethnicities, cultures and walks of life. EPIS operates as a not-for-profit organisation that provides culturally appropriate and high-quality services to people living in communities across the Shire of East Pilbara and Shire of Ashburton, including Newman, Tom Price, Marble Bar, Warralong, Wakathuni, Bellary and Paraburdoo. EPIS also provides services to the people of the Western Desert communities at the Newman site.

The primary role of EPIS is to provide person-centred care by delivering services based upon understanding and assisting clients to live according to their own abilities, specific needs, and family and community support. In addition, EPIS works in creating conditions where an appropriate degree of independence is achieved and provides advocacy support for clients in need of assistance.

EPIS plans to continue working within the community to deliver innovative and sustainable services to support independence and improve quality of life outcomes for clients and their families.

# OUR SERVICES

## COMMONWEALTH HOME SUPPORT PROGRAM (CHSP) SERVICES

- Personal Care
- Domestic Assistance
- Transport
- Food Services
- Social Support-Group
- Social Support-Individual
- Nursing
- Cottage Respite
- Desert/Flexible Respite-trips on country (5 days approx.)



## NDIS

**NDIS is available for people with an NDIA approved disability. This includes all ages and ethnicities and is delivered within the funding of the approved individual plan.**

EPIS is a registered provider of:

- Support Co-ordination
- Service provision as per their individual NDIS plan
- Plan Management



## HOME CARE PACKAGES (HCP)

**This program supports older people aged 65 years and over (50 years and over for Aboriginal and Torres Strait Islander people) with complex care needs to live independently in their own homes.**

It uses a consumer-directed care approach to make sure the support suits a person's needs and goals. The support is provided through a Home Care Package – a coordinated mix of services that can include:

- help with household tasks
- equipment (such as walking frames)
- minor home modifications
- personal care
- clinical care such as nursing, allied health and physiotherapy services.

There are 4 levels of Home Care Packages – from Level 1 for basic care needs to Level 4 for high care needs.







# 2022/23 OVERVIEW

# HIGHLIGHTS



## CAPTIONS:

Above: Ice cream outing.

Left and Below: EPIS Cultural Day.



**CAPTIONS:**

**Top: Collecting bush medicine.**

**Middle: Jennifer, Dorothy and Eileen helping with lunch.**

**Bottom: ANZAC morning tea.**





**CAPTIONS:**

**Clockwise from top:  
Playing bingo, fishing  
trip, pool outing.**





## CAPTIONS:

Above: Painting.

Left: Respite Trip to Karratha.



**CAPTIONS:**

**Clockwise from top: The opening of the Jirninjarri Maya Assisted Living Village, solar eclipse, crafts.**



# JIRNINYJARRI MAYA ASSISTED LIVING VILLAGE

**Jirninyjarri Maya Assisted Living Village  
opened in March 2023.**

The purpose of the village was to support residents of Parnpajinya community, into social housing within Newman. Jirninyjarri Maya provides support through routine assisted living village activities to deliver long lasting and sustained benefits including supporting residents to successfully maintain their tenancy, decrease their use of alcohol, improve health and safety, and engage with education, training, and employment where suitable.

There are eight two bedroomed apartments and the village is staffed 24hrs. Those living in the village can continue to have communal living/outdoor spaces allowing for the necessary cultural separation while also having their own privacy respected within the apartments.







# TEAM EPIS

# THE EPIS BOARD

ARINA AOINA - CHAIR



RICK POST - TREASURER



JEREMY EDWARDS - VICE CHAIR



KIM LOVIBOND - BOARD MEMBER



KATE WHYMAN - CLINICAL BOARD MEMBER



LISA CLACK - SECRETARY



JODI WRIGHT - BOARD MEMBER



# OUR STAFF



TOM PRICE TEAM



VILLAGE STAFF



NEWMAN RESPITE STAFF



NEWMAN DAY CENTRE AND ADMIN STAFF







# BOARD REPORTS



# CHAIRPERSON'S REPORT



## **It is with pleasure I present the 2022-2023 Chairperson's report.**

The past 12 months have been challenging with ongoing governance reform within the aged care sector, and the coming year will continue to see changes within the sector. EPIS has ensured that policies, procedures, and governance processes have been revised and amended where required to ensure compliance with these changes.

Some of these governance changes include the implementation of a Governance, Risk & Compliance Committee, Finance & Audit Committee and the introduction of a Quality Care Advisory Body and a Consumer Advisory Body.

EPIS Board members are committed to delivering strong governance and ensuring open communication and transparency, and we are fortunate to have a Board with diverse skills and governance knowledge who can drive governance change during this time of aged care reform.

EPIS has seen changes to our executive leadership team during the 2022-2023 period, and we thank our previous CEO and Interim CEOs for their commitment and leadership to the team whilst we recruited our new CEO.

It is with pleasure that I introduce our new Chief Executive Officer, Ishbell Reid. Ishbell comes with a wealth of knowledge and experience in aged and healthcare services in the not for profit and profit sectors.

EPIS Board is excited to work with and support Ishbell's commitment to delivering culturally safe and vibrant

services to the most vulnerable people in our region, maximising their quality of lifestyle choices and dignity through maintaining a stable, efficient, and skilled workforce.

A major highlight of the 2022-2023 year was the official opening of "Jirninyjarri Maya" assisted village in March by the Honourable Minister Punch and Nyiyaparli Elder, Stanley Watson. The official opening was well attended, and it was great to see so many representatives from community groups and organisations who supported EPIS to achieve this outcome.

The generous donation of 8 units from BHP, the Pilbara Development Commission's and Lotterywest's financial assistance with the incredible supports from the wider East Pilbara community, too numerous to name, made this dream for our residents a reality.

I extend our heartfelt thanks to our staff who have been integral to keeping services consistent and available to EPIS clients through their ongoing dedication and commitment in delivering quality care and services.

I wish to sincerely thank the integrity and strong commitment of Board members in their continuous support of EPIS and staff. Their willingness to make the hard decisions and commit to the end has been inspiring. As Chairperson, I am incredibly grateful to work with such skilled, knowledgeable, and caring individuals willing to go the extra mile for our clients, our people, and our organisation.

Thank you to our funding sources, sponsors and supporters who assist EPIS to provide a wide range of services to our most vulnerable people we serve in the East Pilbara region.

The Board look forward to this financial year and continuing to provide services that are crucial to our communities.

**Arina Aoina - Chairperson**

# CEO REPORT

## I welcome you all to EPIS 2022/23 AGM.

The past year at EPIS has been challenging with ongoing aged care reform, and this has resulted in policy change and process change to ensure EPIS remains compliant with industry requirements. Aged care will continue to see changes within the industry as further reform is introduced over 2024 and 2025.

In December 2022, EPIS updated their incident management process to meet the requirements of SIRS – Serious Incident Reporting Scheme. SIRS is a national framework for incident management and reporting of incidents that occur, are alleged to occur, or are suspected of having occurred in connection with the provision of care and services to clients. The intention of SIRS is to help prevent and reduce the risk and occurrence of incidents of abuse and neglect of older Australians receiving Commonwealth-subsidised aged care and services.

SIRS training is a mandatory requirement for all EPIS team members to complete.

In early 2023 EPIS successfully opened our assisted living village which was a long-term project with partners including the Pilbara Development Commission and BHP. The purpose of the village is to assist clients to achieve long lasting and sustained benefits including supporting clients to successfully maintain their tenancy, decrease their use of alcohol, improve health and safety, and engage with education, training, and employment where suitable.

Over the past year EPIS has experienced changes within our leadership and I would take this opportunity to thank Vicky Kershaw and our Interim CEO's Kate Whyman and Nicole Thibodeau for their leadership of EPIS whilst we recruited our new CEO.

EPIS is fortunate to have a dedicated team of staff across all our locations who provide crucial care and services to members of our communities. EPIS could not deliver these services without our team, and I extend a huge thanks to all EPIS employees.

EPIS continues to focus on strengthening our governance processes and we have implemented two new committees, a Governance, Risk & Compliance Committee, and a Finance & Audit Committee. These

committees work with the leadership team to monitor key objectives and outcomes and report directly to the EPIS Board.

As part of aged care reform, we have also drafted documents and Terms of Reference for two new advisory bodies. The Consumer Advisory Body and the Quality Care Advisory Body enables another forum for EPIS to engage with clients, stakeholders and representatives and we look forward to receiving feedback and suggestions through these advisory bodies on how we may improve the care and services we provide to our clients.

EPIS understands that engagement and partnering with our clients and/or their representatives is key to ensuring we meet the needs of our clients now but also their future care needs.

EPIS welcomes and embraces the reform within aged care, and there are some big changes happening over 2024 and 2025 including a new Aged Care Act, new Aged Care Quality Standards and in 2025 significant aged care reform which will introduce a new support at home program.

EPIS looks forward to a challenging but rewarding 2023/24 year and working with our dedicated teams to continue to deliver quality care and services to our clients and communities.

Thank you.

# OUR SUPPORTERS

## PILBARA DEVELOPMENT COMMISSION



## LOTTERYWEST



## BHP



THE FULCRUM AGENCY

**THE FULCRUM AGENCY**



RANGER DRILLING

**RANGER**   
**DRILLING**

ROY HILL



**ROY HILL**





# FINANCIAL STATEMENTS





Nanikurtukura Jumpirli  
The Nanny Goat's Children

A story told in Pitjara and English  
Told by Eileen Charles  
Illustrated by Bobbi Lockyer



# EPIS Incorporated

## Statement of Profit or Loss and Other Comprehensive Income

For the year ended 30 June 2023

|  | Note | 2023<br>\$       | 2022<br>\$       |
|--|------|------------------|------------------|
| Revenue  | 13   | 3,175,879        | 3,226,956        |
| Capital Grants                                   | 13   | 654,370          | 2,117,523        |
| Other income                                     | 14   | 1,177,706        | 1,109,219        |
| Employee expense                                 |      | (3,309,412)      | (2,905,217)      |
| Depreciation and amortisation expense            |      | (296,897)        | (263,769)        |
| Administration expenses                          | 15   | (361,446)        | (310,389)        |
| Other expenses                                   | 16   | (1,238,377)      | (1,101,168)      |
| Operating gain                                   |      | (198,176)        | 1,873,156        |
| Finance income                                   | 17   | 11,516           | 2,930            |
| Finance expense                                  | 17   | (16,347)         | (459)            |
| Net finance loss                                 |      | (4,831)          | 2,471            |
| <b>NET SURPLUS/(DEFICIT) FOR THE PERIOD</b>      |      | <b>(203,006)</b> | <b>1,875,627</b> |
| Other comprehensive income                       |      |                  |                  |
| Total other comprehensive income                 |      | -                | -                |
| <b>TOTAL COMPREHENSIVE INCOME FOR THE PERIOD</b> |      | <b>(203,006)</b> | <b>1,875,627</b> |

The Statement of Comprehensive Income should be read in conjunction with the accompanying notes.

# EPIS Incorporated

## Statement of Financial Position

As at 30 June 2023

|                                      | Note | 2023<br>\$       | 2022<br>\$       |
|--------------------------------------|------|------------------|------------------|
| <b>Assets</b>                        |      |                  |                  |
| <b>Current Assets</b>                |      |                  |                  |
| Cash and cash equivalents            | 4    | 878,268          | 2,122,536        |
| Trade and other receivables          | 5    | 479,395          | 131,206          |
| Other Current Assets                 | 6    | 98,178           | 84,007           |
| <b>Total Current Assets</b>          |      | <b>1,455,841</b> | <b>2,337,749</b> |
| <b>Non-Current Assets</b>            |      |                  |                  |
| Property, plant and equipment        | 7    | 5,014,431        | 4,287,545        |
| Right-of-use assets                  | 8    | -                | -                |
| <b>Total Non-Current Assets</b>      |      | <b>5,014,431</b> | <b>4,287,545</b> |
| <b>TOTAL ASSETS</b>                  |      | <b>6,470,272</b> | <b>6,625,294</b> |
| <b>Liabilities</b>                   |      |                  |                  |
| <b>Current Liabilities</b>           |      |                  |                  |
| Trade and other payables             | 9    | 1,010,548        | 1,055,508        |
| Accrued expenses                     | 10   | 86,209           | 72,639           |
| Employee provisions                  | 11   | 154,213          | 153,133          |
| Lease liabilities & Borrowings       | 12   | 78,836           | -                |
| <b>Total Current Liabilities</b>     |      | <b>1,329,806</b> | <b>1,281,280</b> |
| <b>Non-Current Liabilities</b>       |      |                  |                  |
| Employee provisions                  | 11   | 1,864            | 2,406            |
| <b>Total Non-Current Liabilities</b> |      | <b>1,864</b>     | <b>2,406</b>     |
| <b>TOTAL LIABILITIES</b>             |      | <b>1,331,669</b> | <b>1,283,686</b> |
| <b>NET ASSETS</b>                    |      | <b>5,138,602</b> | <b>5,341,608</b> |
| <b>Equity</b>                        |      |                  |                  |
| Retained surplus/(deficit)           |      | 5,138,602        | 5,341,608        |
| <b>TOTAL EQUITY</b>                  |      | <b>5,138,602</b> | <b>5,341,608</b> |

The Statement of Cash Flows should be read in conjunction with the accompanying notes.

# EPIS Incorporated

## Statement of Changes in Equity

For the year ended 30 June 2023

|  | Accumulated Surplus/<br>(deficit)<br>\$ | Total<br>\$      |
|--|---|------------------|
| <b>Balance at 1 July 2021</b>                    | 3,465,981                               | 3,465,981        |
| Surplus/(Deficit)                                | 1,875,627                               | 1,875,627        |
| Other Comprehensive Income                       | -                                       | -                |
| <b>Total Comprehensive Income for the Period</b> | <b>5,341,608</b>                        | <b>5,341,608</b> |
| <b>Balance at 30 June 2022</b>                   | <b>5,341,608</b>                        | <b>5,341,608</b> |
| <b>Balance at 1 July 2022</b>                    | 5,341,608                               | 5,341,608        |
| Surplus/(Deficit)                                | (203,006)                               | (203,006)        |
| Other Comprehensive Income                       | -                                       | -                |
| <b>Total Comprehensive Income for the Period</b> | <b>(203,006)</b>                        | <b>(203,006)</b> |
| <b>BALANCE AT 30 JUNE</b>                        | <b>5,138,602</b>                        | <b>5,138,602</b> |

The Statement of Changes in Equity should be read in conjunction with the accompanying notes.

# EPIS Incorporated

## Statement of Cash Flows

For the year ended 30 June 2023

|   | Note     | 2023<br>\$         | 2022<br>\$         |
|---|----------|--------------------|--------------------|
| <b>Cash flows from operating activities</b>               |          |                    |                    |
| Receipts from funding bodies & customers                  |          | 4,335,841          | 6,910,122          |
| Payments to suppliers and employees                       |          | (4,551,986)        | (4,582,769)        |
| Interest paid   |          | (16,347)           | (459)              |
| <b>Net cash from operating activities</b>                 |          | <b>(232,491)</b>   | <b>2,326,894</b>   |
| <b>Cash flows from investing activities</b>               |          |                    |                    |
| Interest received   |          | 11,516             | 2,930              |
| Purchase of property, plant and equipment                 |          | (1,023,783)        | (2,312,477)        |
| Proceeds from disposal of property, plant and equipment   |          | 490                | -                  |
| <b>Net cash provided used in investing activities</b>     |          | <b>(1,011,777)</b> | <b>(2,309,547)</b> |
| <b>Cash flows from financing activities</b>               |          |                    |                    |
| Net repayments of borrowings                              |          | -                  | -                  |
| Repayment of lease liabilities                            |          | -                  | (28,650)           |
| <b>Net cash used in financing activities</b>              |          | <b>-</b>           | <b>(28,650)</b>    |
| Net increase/(decrease) in cash and cash equivalents      |          | (1,244,268)        | (11,303)           |
| Cash and cash equivalents at the beginning of the period  |          | 2,122,536          | 2,133,839          |
| <b>CASH AND CASH EQUIVALENTS AT THE END OF THE PERIOD</b> | <b>4</b> | <b>878,268</b>     | <b>2,122,536</b>   |

The Statement of Cash Flows should be read in conjunction with the accompanying notes.



**EAST PILBARA INDEPENDENCE SUPPORT INCORPORATED  
INDEPENDENT AUDIT REPORT  
FOR THE YEAR ENDED JUNE 30<sup>th</sup> 2023**

*To the Members of East Pilbara Independence Support Inc.*

**Report on the Audit of the Financial Report**

**Opinion**

I have audited the financial report of the East Pilbara Independence Support Inc (EPIS) which comprises the Statement of Financial Position as at June 30<sup>th</sup> 2023, Statement of Profit or Loss and Other Comprehensive Income, Statement of Changes in Equity and Statement of Cash Flows for the year then ended, and notes to the Financial Statements including a summary of significant accounting policies and the responsible entities declaration.

In my opinion the accompanying financial report of EPIS, is in accordance with Division 60 of the Australian Charities and Not-for-profits Commission Act 2012, including:

- a) Giving a true and fair view of the registered entity's financial position as at June 30<sup>th</sup> 2023 and of its financial performance for the year then ended; and
- b) Complying with the Australian Accounting Standards and Division 60 of the Australian Charities and Not-for-profits Regulation 2022.

**Basis for Opinion**

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under those Standards are further described in the *Auditors Responsibility for the Audit of the Financial Report* section of my report. I am independent of the registered entity in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Boards APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to my audit of the financial report in Australia. I have also fulfilled my other ethical responsibilities in accordance with the Code.

I believe that the audit evidence that I have obtained is sufficient and appropriate to provide a basis for my opinion.

**Emphasis of Matter - Basis of Accounting**

I draw attention to Note 2 to the financial report, which describes the basis of accounting. The financial report has been prepared for the purpose of fulfilling EPIS's financial reporting responsibilities under the ACNC Act. As a result, the financial report may not be suitable for another purpose. My opinion is not modified in respect of this matter.

**Responsibilities of Responsible Entities for the Financial Report**

The responsible entities of the registered entity are responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards and the ACNC Act, and for such internal control as the responsible entities determine is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error.

**Information Other than the Financial Report and Auditor's Report Thereon.**

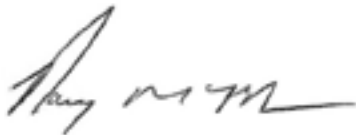
The responsible entities are responsible for the other information. The other information comprises the information included in the registered entity's annual report for the year ended 30 June 2023 but does not include the financial report and my auditor's report thereon.

My opinion on the financial report does not cover the other information and accordingly I do not express any form of assurance conclusion thereon.

In connection with my audit of the financial report, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report, or my knowledge obtained in the audit or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude that there is a material misstatement of this other information, I am required to report that fact. I have nothing to report in this regard.

Signed at Roleystone this 31<sup>st</sup> day of October 2023



Raymund M<sup>s</sup>Manus MIPA AFA

ARALUEN ACCOUNTANCY  
57 Ridgehill Rise  
Roleystone WA 6111

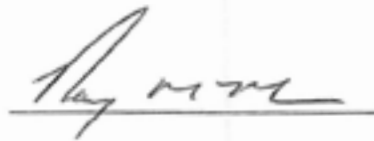
**AUDITORS INDEPENDENCE DECLARATION  
TO THE COMMITTEE OF  
THE EAST PILBARA INDEPENDENCE SUPPORT INC.**

I declare that to the best of my knowledge and belief, during the year ended 30<sup>th</sup> June 2023 there has been:

- (i) no contraventions of the auditor independence requirements as set out in the Section 307C of the Corporations Act 2001 in relation to the audit; and
- (ii) no contraventions of any applicable code of professional conduct in relation to the audit.

Name of Firm: Araluen Accountancy

Name of Principal: Raymund McManus



Date: 31<sup>st</sup> October 2023

Address: 57 Ridgehill Rise,  
Roleystone WA 6111







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